



OFFICE OF THE  
Advisory Board  
TOWN HALL  
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February 22, 2016

Present: Amie Stevens, Harold Simmons, Ron Mikol, Christine Muir, Pam Crocker  
Absent: Dana Metzler  
Also attending: Town Administrator Tracey Hutton

Meeting opened at 7 p.m.

#### FY17 Budget Review

Tracey provided updated copies of the working FY17 budget and overview sheets. The board is still concerned about the accuracy of the overview sheet as it shows a projected deficit of only \$132,000. We expect that number to be closer to \$500,000 given the expected increases in the GDRSD and other budgets. We scheduled a meeting with Town Accountant for next Thursday to clarify the numbers.

This current working budget does not include any expenditures for capital planning or personnel wage changes.

Tracey asked the board to consider their support for the annual operating costs of an IT package for which she is pursuing a grant. She is applying for approximately \$29,000 to cover the costs of digital mapping hardware and software. The annual costs are expected to be between three and five thousand dollars. Ron asked whether any training is included or necessary; the assessor and Tracey are already familiar with most of the elements, and some training is included. Tracey will forward the grant application so the board can review and consider at its next meeting.

Tracey also noted that the construction costs for the library entrances are expected to come in this week.

She also researched the use of timber funds. Three of the five deeds explicitly state that the conservation commission controls the funds, while the other two are less clear. At least one deed also provides specific allowed uses for the funds generated by logging that property. Tracey will continue to research this with town counsel.

#### Meeting Minutes

We reviewed the meeting minutes of January 4, February 1 and 16. All were approved unanimously by those present at each meeting.

We adjourned at 8:50 p.m.

*Amie Stevens*  
*Christine Muir*

*R. Mikol*  
*Harold R. Simmons*  
*Pam Crocker*